Using the Digital Building Code Compendium During Examinations

- Candidates will be provided with a link to a digital Building Code Compendium that can be used during examinations.
- The link will be made available just prior to the examination.
- Only the webpage provided will be allowed to be open during examinations. You are not permitted to use your own copy of the digital Building Code Compendium.
- The digital Building Code Compendium that is provided during the examination cannot be downloaded and must be used in your browser.
  (Exception: Candidates with approved accommodations to use a screen reader may need to use a downloaded copy.)
- Candidates may use the digital format, the paper format, or a combination of both.
- Recommended browsers during examinations are Google Chrome, Firefox, and Microsoft Edge.

Before the Examination

Familiarize yourself with the use of the digital Building Code Compendium with this sample digital Building Code Compendium.
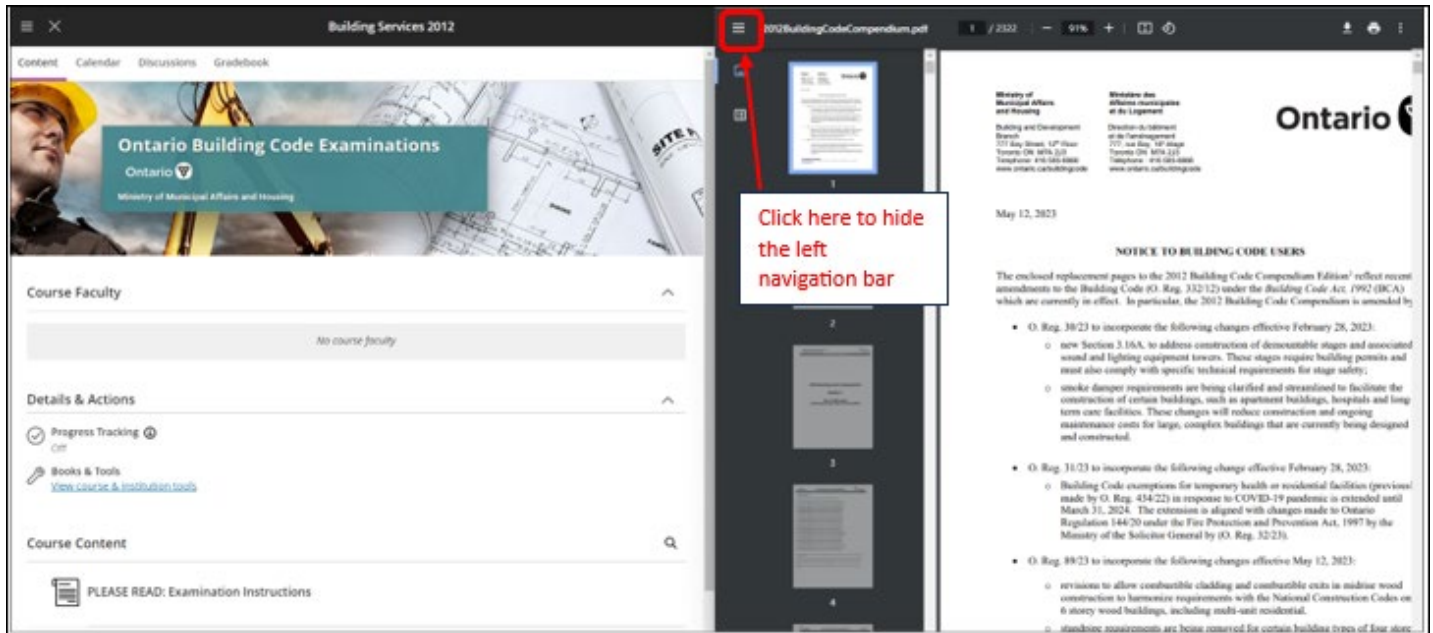You can also log in to see sample online examinations.

- Username: test
- Password: password123!
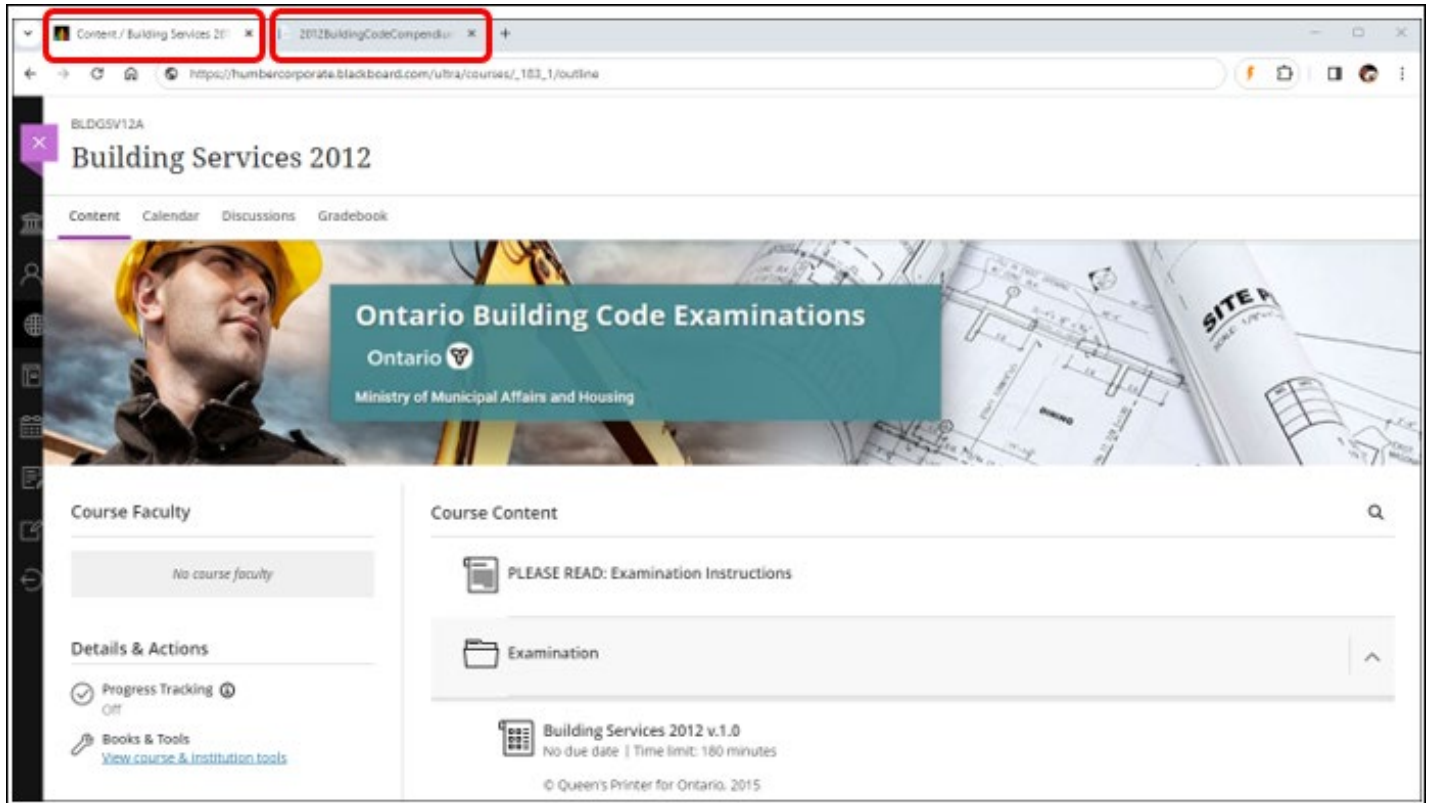
During the Examination

At the beginning of your examination, you will be provided with the official link to the complete digital Building Code Compendium.

If you are writing your examination at **home/office with a live virtual proctor,** please ensure this link **opens directly in your browser, prior to your examination.** Some browsers may be set to automatically download PDFs and will open the downloaded PDF file. Using the downloaded PDF **WILL NOT BE ALLOWED** during examinations.

You can use a **split screen** to have your examination and the digital Building Code Compendium open at the same time.
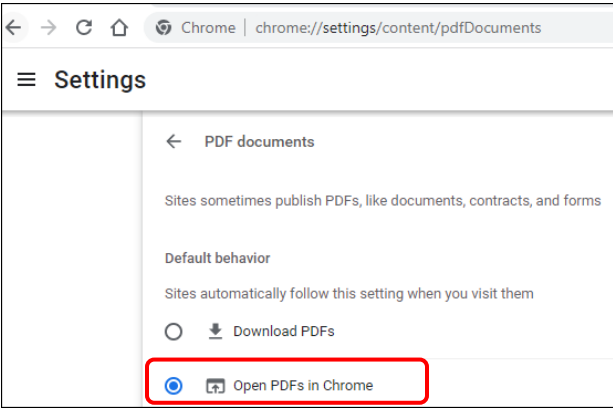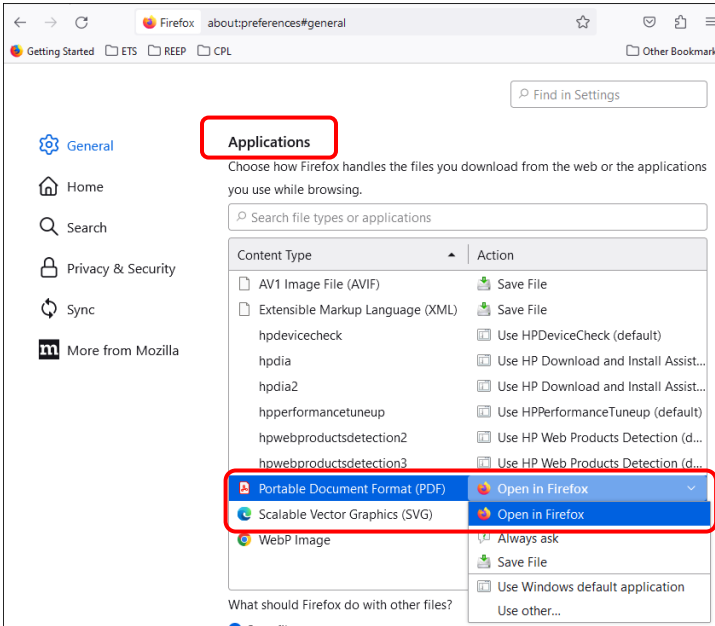

Or, you can have your examination and digital Building Code Compendium open in **2 full windows or tabs** and toggle between the two.

Ensure that the PDF Opens in Your Browser

You may need to change your browser settings to ensure the PDF opens in your browser. Below are instructions to change how your browser opens a PDF file.

Chrome	Firefox
1. Open Chrome and navigate to **Settings** > **Privacy and security** > **Site settings** > **Additional content settings** > **PDF documents**. **Or**, enter **chrome://settings/content/pdfDocuments** into the **Chrome** address bar and hit Return.	1. Open Firefox and navigate to **Settings** > **General**. **Or**, enter **about:preferences#general** into the **Firefox** address bar and hit Return.
2. Under **Default behavior**, select **Open PDFs in Chrome**. 	2. Scroll down to **Applications**, and next to **Portable Document Format (PDF)**, select **Open in Firefox**.
3. Click here to check to see if the PDF opens directly in Chrome.	3. Click here to check to see if the PDF opens directly in Firefox.